



Team 2337 Season Prep and Robot Build Workshops

Pre-Event Check-List for Veteran Teams

In order to ensure that the day runs smoothly for your Team, please complete all of the items listed below. As always, contact Clinton or Brandi via e-mail with any questions.

✓	Item Description	Additional Information or Document Location
	Download Tool List and obtain Items – SORT AS DESIGNATED ON THE LIST.	http://www.team2337.com/uploads/8/2/9/1/8291371/frc_2017_-_robot_build_workshop_-_tool_checklist.pdf
	Download Veteran Teams Component list, remove components from old robots –LABEL AND SORT AS DESIGNATED ON THE LIST.	http://www.team2337.com/uploads/8/2/9/1/8291371/2018_-_season_prep_workshop_-_veteran_teams_parts_list.pdf
	Label your MECHANICAL toolbox with your Team number	
	Label your ELECTRICAL toolbox with your Team number	
	Obtain a dolly (or cart, furniture mover, etc.) for transporting your KoP and Tools	
	Label dolly with your Team Number	
	Label the outside of your KoP totes with your Team Number	
	Label your AndyMark KoP Chassis Box with your Team Number	
	Label Classmate OR Team Laptop and Charger with your Team Number	
	Remove password protection on your Team’s Laptop	
	Plug in and charge battery on Classmate or Programming laptop	NOTE: You do NOT need to install any software!
	Download FRC Game Manual or FRC App	http://www.firstinspires.org/resource-library/frc/competition-manual-ga-system
	Divide your Students into three groups: Programming, Mechanical and Electrical	If you can, assign a Mentor or other responsible adult to each group. We Recommend: 2 Programming, 4-10 Electrical, 5-10 Mechanical
	Assign up to three Team Members that will be able to access the KoP restricted area	One must be an ADULT and the primary or secondary contact that completed registration for this workshop
	Ask each Team Member to bring a way to take notes	
	Assign one vehicle to drop off your KoP at the Campus Center	http://www.team2337.com/workshopdocuments.html
	Send parking/walking directions to all Team Members	http://www.team2337.com/workshopdocuments.html

** If you are attending the FIRST Kickoff at Kettering University on Saturday, January 6, please contact Brandi Bolinger via e-mail at bbolinger@gmail.com to arrange transportation of your Kit to the Workshop site on Saturday night.*