



Day-After Kickoff Workshops

Pre-Event Check-List for Rookie Teams

✓	Item Description	Information Location
	Download Tool List and obtain Items	http://www.team2337.com/uploads/8/2/9/1/8291371/2015_kop_chassis_tool_list.pdf
	Clearly Label your tool box or tote with your Team number	
	Obtain a dolly (or cart, furniture mover, etc.) for transporting your KoP and Tools.	
	Label dolly with your Team Number	
	Label the outside of your KoP totes with your Team Number	
	Label KoP Chassis Box with your Team Number	
	Label Classmate and Charger with your Team Number	
	Plug in and charge battery on Classmate	
	Download FRC Game Manual or FRC App	http://www.usfirst.org/roboticsprograms/frc/competition-manual-and-related-documents
	Divide your Students into three groups: Programming, Mechanical and Electrical. If you can, assign a Mentor or other responsible adult to each group.	
	Ask each Team Member to bring a way to take notes	
	Assign one vehicle to drop off your KoP at the Campus Center	http://www.team2337.com/2015workshopdocuments.html
	Send parking/walking directions to all Team Members	http://www.team2337.com/2015workshopdocuments.html