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# Grand Blanc High School Robotics Team

## Michigan State Championship Event Information and Agenda



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Hey, NERDs!

WE'RE GOING TO STATES! Thanks to all of the hard work and dedication of the Team, we've qualified to compete alongside Michigan's top 160 FRC Teams. It's an honor, a privilege, and will be a lot of fun, but also a lot of work!

Here's a link to the Team list: <http://frc-events.firstinspires.org/2017/MICMP#teamtable>

Regarding the M-Step Testing for Juniors: because this is a field trip day for Students, anyone attending MSC will have the opportunity to MAKE UP any missed testing without penalty. Students should check with his/her counselor for information on make-up days.

We have changed a lot of agenda items (highlighted below), and finalized the schedule of events, but we are still in the process of finalizing a few details. As soon as more information is available, it will be posted via e-mail and on the Team Slack. *Be sure you have signed up to receive these communications, as we will NOT be sending out individual notifications.*

Graciously,



Clinton Bolinger  
Head Mentor



Brandi Bolinger  
Head Mentor

### Travel Information:

#### Required Documents and Forms:

1. Students must have their account paid-in-full before they will be eligible to travel with the team.
2. Progress Reports from Kettering and Troy will be used for the MSC.
  - a. Team Head Mentors or School Liaison reserves the right to ask any Student to obtain a progress report and/or grade report in order to ensure eligibility to travel to the event.
3. All Students (including Students over the age of 18) must submit a completed *Permission Slip*
  - a. Each *Permission Slip* must include a valid parent/guardian signature, and teachers' signature for each course.
  - b. If a Student will not be attending the competition on any day that is listed on the *Permission Slip*, he/she should still complete the permission slip, and attend school. Attendance will be verified.
  - c. Do not adjust the date(s) listed on the *Permission Slip* if a Student will not be attending any portion of the event.
  - d. The *Permission Slip* will only cover the MSC. Please be sure that you have completed the correct *Permission Slip*.
4. All Students must complete the online "Competition Attendance Document", which is available in the Team Documents section of the Team Hub. This document must be completed in order to ensure there is ample transportation and hotel accommodations.
5. Any Student requiring medication (either prescription or non-prescription) during the Competitions must fill out a *Medical Authorization Form* and return it with the other required documents and forms.
  - a. Medication must be delivered to The School Liaison on the morning of the competition in the original container or prescription bottle, in a zip-seal bag, clearly labeled with the Student's name.
  - b. The *Medical Authorization Form* may be obtained from Jody Nickola or Brandi Bolinger.
6. Any student that will be transported to or from the competition by any other means than a Team driver (which is been assigned by Brandi) must fill out a *Transportation Release Form*. The *Transportation Release Form* may be obtained from The School Liaison or Brandi Bolinger (Please see Transportation Policy 4, as listed below, for more information).
7. All of the above mentioned documents are due to Brandi on or before March 27, 2017 at the Team Meeting.
  - a. No late documents will be accepted.
  - b. If a student's paperwork is not filled out completely and correctly, and returned to Brandi on or before this date, then the Student will not be able to attend the competition on any day.
  - c. Make-up time for missing documents will NOT be granted.



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### Meal Information:

1. Students, Team Mentors, and family should eat at home prior to travel (if desired) on each day. The Team WILL NOT stop for meals or snacks on the way to the events.
2. Student Meals are covered either by families, or included in the initial Team fee.
3. **MENTORS, PARENTS AND GUESTS wishing to eat with the Team must complete the form linked below:**
  - a. Please respond by Tuesday, April 11<sup>th</sup> at 5:00pm
  - b. LINK TO RSVP: <https://goo.gl/forms/gNqllzarZlzzq4ZG2>
  - c. Payment instructions are available in the form
  - d. **PLEASE NOTE: Friday lunch is provided ONLY for Students and Mentors. Parents/Guests must arrange their own food**
  - e. Concessions are NOT available at the event
4. Funds for snacks, additional food, or meals larger than the allotted expense must be provided by individual families at their own expense, and at the discretion of parents/guardians. Team Mentors will NOT lend money to Students.
5. **Students WILL BE EXPECTED to bring a reusable water bottle (labeled with their first and last name, and our Team Number) and refill as FREQUENTLY to remain hydrated.**
6. Any family or friends attending the competition must plan and pay for their own meals.
7. Students should eat prior to travel, or pack something to eat on the Thursday portion of the competition. Dinner will be served, but there is a long time between school lunch and dinner time.
8. There will be a Team Dinner on Saturday after the event.
  - a. The cost for students' Saturday dinner is included in his/her team fees.
  - b. Friends and family are welcome to attend (space permitting), but must pay their own meal fees and gratuity.
  - c. The location for the Team Dinner on Saturday is TBD. Details will be released via e-mail and Remind when they are available.

### Uniform Guidelines:

1. Students and Team Mentors should wear the Team shirts provided. Shirts should be professional in appearance (ironed or wrinkle-free), and clean. A long-sleeve shirt may be worn underneath, or Students and Team Mentors may wear a Team sweatshirt or jacket as an outer layer.
2. To ensure a uniform Team appearance, please use the following schedule:
  - *Wednesday: Any Team Shirt (that will not be worn later in the week)*
  - *Thursday: 2017 Red T-shirt*
  - *Friday: 2017 Black T-shirt*
  - *Saturday: 2017 Black Mechanic/Dress Shirt*
3. Students and Team Mentors should wear appropriately styled blue jeans or shorts or appropriate length skirt (with tights or leggings) that is professional in appearance, without holes or tears, and a belt where necessary.
4. Sweatpants (including Optional Team Apparel), leggings (without something over top) or athletic wear bottoms may NOT be worn to competition on any day. These items may be worn at the hotel only.
5. Students and Mentors should be neatly groomed and professional in appearance.
6. Students, Team Mentors, and any guests in attendance must wear closed-toe tennis shoes or boots in the Pit Area.
7. Students and Team Mentors are responsible for bringing his/her own safety glasses to and from the competition. Students and Team Mentors who do not bring his/her own safety glasses to the competition will NOT be permitted to borrow Safety glasses from the Team OR the event, and thus will not be allowed in the pit area.
8. Safety Glasses will be available for guests in attendance to borrow, but must be returned after use.
9. While in the Pit Area, all Students, Team Mentors and Guests in attendance may not wear loose or baggy clothing, dangling jewelry, or other items that may cause a safety hazard. Long hair must be pulled back into a ponytail or braid that does not present a safety hazard.

### Transportation and Attendance Policies:

1. All Students will be assigned a vehicle for the duration of the event, which will be driven by an approved Team Mentor or Team Parent. Students may not switch vehicles without permission from Brandi.
2. If a Student is not in their assigned vehicle by the designated departure time, the Team will leave without him/her. The Team will not turn around to pick up Students or wait for late-comers.
3. No Student may drive himself or herself or any other Student to or from this event. No exceptions.
4. Parents, friends, or other family members may not transport any Student (including their own student) without written permission from a Head Mentor and School Liaison.
  - a. If a Student will be transported **TO OR FROM THE EVENT** by a person other than their assigned driver, a Transportation Release must be completed PRIOR TO THE EVENT.
  - b. The Team must receive a release form for each Student, signed by his/her parent/guardian, for each leg of transportation in which he/she will not be transported by the Team.
  - c. Please see Brandi Bolinger for a release form.
  - d. Forms should be completed and returned to Brandi prior to the first day of the event.
5. Students leaving the competition early must check out with Brandi AND The School Liaison before they leave. Failure to do so will result in disciplinary action, up to and including, but not limited to suspension from further competitions.



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6. Students requiring transportation to his/her home after the competition should have a ride waiting for him/her in the designated drop-off location or after dinner at the designated time. Parents may transport other Students after drop-off without a written release form, so long as permission has been granted by the Students' parents.
7. Any family or friends wishing to drive to competitions may do so at their own expense.
8. The team will not be responsible for the refund of any travel expenses (up to and including, but not limited to: transportation costs, meals, hotel accommodations or any other costs) of those Students who leave the competition early, arrive to the competition late, or do not attend the competition.
9. Students and guests should not leave vehicles at GBHS overnight. Please arrange to have vehicles removed from the parking lot on Wednesday.

### Behavior Expectations:

1. Any Student who does not attend the competition on Friday MUST attend school! Attendance will be verified.
2. Students are expected to be on their best behavior while traveling with the Team, and must adhere to the Team Member Basic Conduct Guidelines and Team Member Expectations at all times.
  - a. Per these agreements, any behavior or action(s) deemed inappropriate or detrimental to the Team (at the discretion of Head Mentors and/or School Liaison), will result in the Student's immediate dismissal from the competition.
  - b. The Team will not be responsible for transporting non-compliant Students home; a parent/legal guardian must transport violators.
  - c. The Team will NOT cover any cost to send a Student home due to inappropriate behavior, and will not refund any costs associated with missed Team activities under any circumstances.
3. Parents, friends and family in attendance are also expected to behave in a manner that is in concordance with the Parent Expectations Document (available on the Team Documents section of the Team Hub). Any guests behaving inappropriately may be asked to leave.
4. Personal and/or valuable items should be left at home during the competition.
  - a. The Team is not responsible for any personal items, should they be lost, stolen or damaged.
  - b. Large bags and backpacks should not be brought to the competition site, as seating is limited.
  - c. Students will be expected to keep the area around the Team's bleacher section clean and organized. Jackets should be neatly stacked, and all trash should be properly disposed or recycled.
5. Students may not go outside of the competition venue (including into the parking lot) without permission from Clinton, Brandi or The School Liaison, and must be accompanied by an adult Mentor or designated parent when exiting the building.
6. Students will receive a Schedule of Responsibilities each day of competition.
  - a. In order to remain respectful to the other Members of the Team, Students should inform Brandi Bolinger if they will be absent, late, or leaving early from a competition.
  - b. Students should understand that his/her presence (or lack of presence) affects the ENTIRE Team. Not fulfilling an assigned task adds a significant amount of stress to the Team's Mentors, who must reassign tasks and recreate schedules.
  - c. Each student is responsible for ensuring that he/she is *on time or early* to his/her assigned location, and that each of his/her individual assigned tasks are completed.
  - d. Students may NOT switch shifts or edit the Team Schedule in any way without permission from Brandi Bolinger.
  - e. Failure to comply with the Team Schedule may result in dismissal from the competition and/or future events.
7. Students must use the "buddy system" at all times. Students not using the "buddy system" will receive one warning from The School Liaison and/or Brandi, and on the second offense the students' parents will be called and the student will be sent home.
8. Running is not permitted anywhere inside the event facility. Students who are seen running will receive one warning. Any additional instances of running will cause the student to be placed with a mentor at all times.
9. Students should maintain a professional, respectful relationship among their peers. Inappropriate behavior such as horseplay, unnecessary physical contact, public displays of affection, cruel or inappropriate comments, inappropriate language and intentionally irresponsible behavior will not be tolerated.
10. While at competition, all Team Members will be expected to dedicate their time and energy to the efforts of the Team. Devices such as laptops, tablets, e-readers, gaming systems and music players should not be brought to the event for recreational use, and cell phone usage should be reserved for Team-related business and emergencies only. Team Members should not sleep in the stands or public areas, and Students will be expected to sit in our Team's seating area during all of our Robot Matches, unless a conflict occurs on their assigned schedule.



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### Overnight/Hotel Information:

1. The Grand Blanc High School Robotics team will be staying at is:  
Doubletree Bay City – Riverfront  
1 Wenonah Park Place, Bay City, MI 48708
2. Mentors, family and friends wishing to reserve a room may do so at their own expense.
  - a. The Team will not be responsible for reservations and payment of hotel rooms of Mentors, family, and/or friends.
  - b. Please contact the hotel directly to reserve a room under the group rate of The Grand Blanc High School Robotics Team (if rooms are available).
  - c. Only a limited number of rooms are available, and will be filled on a first-come, first served basis.
3. When students report to the Hotel lobby in the morning, he/she should be ready for departure, and should NOT plan on returning to his/her room prior to departure for the competition.
4. Students should not plan to rely on the toiletries provided by the hotel, as there are not enough for everyone on each day.
5. On Saturday morning, students should be packed and ready for checkout prior to departure:
  - a. Room checks will be completed prior to breakfast on Saturday.
  - b. Rooms which are ready for checkout should be clear of all personal belongings, have the bedding piled on beds, all dirty towels placed in the bath tub, and all cabinets/drawers opened.
  - c. Students should quietly and graciously place his/her bags in the hallway and open their door as a signal that their ENTIRE room is ready for checkout.
  - d. One Student from each room must inform Jody via Text Message (810-625-5095) with your names and room number when everyone in your room is ready to be checked-out.
6. Each room will have up to four (4) students assigned to it.
  - a. Students will be responsible for making their own sleeping arrangements.
  - b. Students should be Gracious Professionals when making arrangements, and should bring any issues to Clinton, Brandi, or Jody Nickola.
7. Team members may not enter into the rooms of students of opposite sex at any point during the trip.
  - a. Should a female and male Team member want to spend their free time together, he/she may only do so in public/common areas (such as the pool area - during operational hours, the hotel lobby, or Clinton/Brandi or Jody's Room) while under supervision of a Team Mentor or assigned chaperone.
  - b. Students wishing to spend his/her free time in a public/common area must check out with Brand AND Jody, and gain permission to go to a specific area, *before* going to their chosen location.
8. Students should remain quiet when in the hotel hallways, and refrain from slamming guest room doors.
9. Students may not go outside of the hotel at any point in time, unless he/she checks out with Brandi AND Jody, AND is accompanied by a Team Mentor (NOTE: your parent is not considered a mentor unless they have been assigned that role by the Team.).
10. If the hotel has a pool, students may use the pool under Mentor supervision, during regular pool operating hours. Students should wear appropriate swimming attire (no excessive skin exposure), and exude Gracious Behavior at all times.
11. All students will be expected to remain in their assigned rooms once the room check is performed. Any student outside of their assigned room at this time will be sent home without a warning (aside from a case of emergency).

### Other Considerations:

1. The venue will be equipped with bleacher-style seating. Patrons may bring cushions or stadium chairs to supplement the hard surface. The Team will not be responsible for any such items.
2. Photography and videography are permitted and encouraged.
3. Any guest under the age of 12 must be accompanied by an adult while in the Pit Area.
4. Venues tend to be very hot or very chilly during competitions. Please take into consideration any provisions that may need to be made for your personal comfort.



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### What to bring:

Please use the following checklist as a guideline for travel packing. Please do not over-pack, as there is limited space available in vehicles for bags and suitcases. Please limit luggage to one (1) soft-sided duffle bag, tote, or small suitcase. Please ensure that suitcases are clearly labeled with Student's name.

Remember that after being loaded into the trailer on Wednesday, suitcases will not be accessible until the Team has checked into the hotel on Thursday night. Any items that may be needed on Wednesday night or Thursday should be packed in a personal carry-on bag, which must remain with its owner.

#### Team Uniform:

- 2017 Red Thursday T-Shirt
- 2017 Black Friday T-Shirt
- 2017 Black Saturday Mechanic/dress Shirt
- Team Track Jacket and/or Sweatshirt
- Appropriate Undershirt for each day
- Appropriate/professional blue jeans, shorts, Capri pants or skirt for each day
- Close-toed shoes
- Belt (where necessary)
- Safety Glasses

#### Sleeping Needs:

- Sleeping bag or blankets (optional)
- Pillow (optional)
- Flip-flops, sandals or slippers to wear at the hotel (optional)
- Appropriate sleeping attire

#### Toiletries:

- Soap
- Shampoo
- Toothbrush and Toothpaste
- Deodorant
- Other needed essentials

#### Other/Optional:

- Warm sweatshirt or jacket for travel
- Bathing Suit
- Snacks/beverages for Hotel
- Books, deck of cards, games, music, etc. for entertainment
- Cell phone charger



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### Tentative Schedule of Events

#### Tentative Schedule of Events – Tuesday, April 11, 2017

	Description
6:30pm – 8:30pm	Load luggage and Robot stuff into the trailer at Premier

#### Tentative Schedule of Events – Wednesday, April 12, 2017

	Description
1:00pm	Select Pit Crew meet at GBHS to leave for SVSU to unload pits
Directly after school	Meet in FARTHEST northwestern corner GBHS West parking lot, students check-in with <b>IODY</b> and move to their assigned vehicles. If you drove to school, move your car and arrange to have it picked up.
2:30pm	Leave for Saginaw Valley State University
4:00pm	Arrive at SVSU, go through inspection, Student free time, practice matches, etc.
6:00pm (ish)	Dinner served at SVSU (Students covered, Mentors/Parents must RSVP)
9:00pm	Pit area closes, depart for hotel
9:15pm	Arrive at the Hotel, check in, unload bags, Team Activities – time permitting (students may not leave the hotel)
10:30pm	Room Inspection, Students must remain in their assigned Hotel Rooms after this time

#### Tentative Schedule of Events – Thursday, April 13, 2017

	Description
7:15am	Meet in Lobby of the Hotel, ready for departure (students should eat breakfast prior to this time)
7:20am	Depart for SVSU Ryder Center
7:30am	Arrive at SVSU Ryder Center
8:00am	Pits and Machine Shop Open
8:30am	Practice Matches
11:30am – 12:00pm	Lunch Break
3:00pm	Opening ceremonies
3:30pm – 7:30pm	Qualification Matches
8:30pm	Pit Area Closes, Depart SVSU Ryder Center (or one hour after the last match, whichever is later)
8:45pm*	Arrive at the Hotel, have dinner, scouting meeting, etc.
11:00pm	Room Inspection, Students must remain in their assigned Hotel Rooms after this time

#### Tentative Schedule of Events – Friday, April 14, 2017

Time	Description
7:15am	Meet in Lobby of the Hotel, ready for departure (students should eat breakfast prior to this time)
7:20am	Depart for SVSU Ryder Center
7:30am	Arrive at SVSU Ryder Center
8:00am	Opening Ceremonies
8:30am	Practice Matches
9:00am	Qualification Matches resume
Noon – 1:00pm	Lunch Break
1:00pm – 6:00pm	Qualification Matches
6:30pm	Division Alliance Selections
8:30pm*	Pit Area Closes, Depart SVSU Ryder Center
8:45pm*	Arrive at the Hotel, have dinner, Student free time
11:00pm	Room Inspection, Students must remain in their assigned Hotel Rooms after this time



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### Tentative Schedule of Events – Saturday, April 15, 2017

Time	Description
6:30am	Room Checks Begin – see Room Check information and criteria above, Load luggage into Assigned vehicles
7:15am	Meet in Lobby of the HOTEL, ready for departure
7:20am	Depart for SVSU Ryder Center
7:30am	Arrive at SVSU Ryder Center
8:00am	Pits and Machine Shop Open
8:30am	Opening Ceremonies
9:00am– 12:30pm*	Division Playoffs
12:30pm*	Division Awards
1:00pm- 2:00pm	Lunch Break
2:30pm – 4:00pm*	Interdivisional Playoffs
4:00pm*****	Awards Ceremony
6:30pm*****	Pit Area Closes, Leave SVSU Ryder Center
TBD	Team Dinner at Location TBD – Guests must RSVP to attend
11:00pm*	Arrive at Premier Tooling Systems, Grand Blanc. Students should be picked up.

*\* Times are subject to change based on length of Team Activities, Traffic, flow of Rounds, Road Traffic etc.*