



Grand Blanc High School Robotics Team



2017 Kettering University District Competition Event Information and Agenda UPDATED 3/7/17

Clinton Bolinger
cbolinger@gmail.com
810.394.3273

Brandi Bolinger
bbolinger@gmail.com
248.249.1983

Hey, NERDs!

Our first FIRST event for 2017 is almost here! Please note that there are TWO Kettering District events, and we will be participating in the second event. However, because our Team is on the Event Planning Committee for BOTH Kettering Districts, we will be helping with field set-up the week of Kettering 1. Details are listed below.

IMPORTANT NOTE: The policies listed in this document are very important. Students will be held to these expectations very strictly. Students AND Parents are expected to read this document in its entirety, and understand their responsibilities and acceptable behaviors.

If you have any questions, please contact Clinton or Brandi via the information listed above. Hope to see you at the competition!

UPDATE: Some things have changed on the agenda. Please note important changes highlighted in yellow.

Graciously,


Clinton Bolinger
Head Mentor

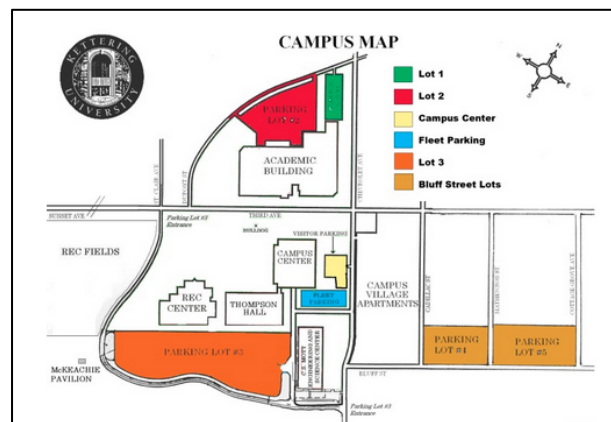

Brandi Bolinger
Head Mentor

Travel Information:

Required Documents and Forms:

1. Event Location Information:

Kettering University's Connie and Jim John Recreation Center
1700 West University Avenue, Flint MI 48504
Recreation Center Desk Phone Number: 810.762.9732
Parking: Lot 3 (enter from Chevrolet Avenue, near the KUSARA)



2. Students must have their account paid-in-full before they will be eligible to travel with the team.
3. All Students must submit a completed *Progress Report*, signed by each of his/her teachers.
 - a. *Progress Reports* should indicate the current grade in each course, along with any missed work.
 - b. All Students must maintain a minimum 2.5 overall GPA throughout the current Marking Period, and have no missing assignments in order to travel with the Team.
 - c. Students who have not earned a 2.5 GPA or are missing any assignments will not be eligible to attend the event on any day.
 - d. Make-up time for missed assignments will NOT be granted.
 - e. The *Progress Report* for Kettering 2 will also cover the Troy District.



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4. All Students (including Students over the age of 18) must submit a completed *Permission Slip*
 - a. Each *Permission Slip* must include a valid parent/guardian signature, and teachers' signature for each course.
 - b. If a Student will not be attending the competition on a Friday that is listed on the *Permission Slip*, he/she should still complete the permission slip, and attend school. Attendance will be verified.
 - c. Do not adjust the date(s) listed on the *Permission Slip* if a Student will not be attending any portion of the event.
 - d. The *Permission Slip* will only cover the Kettering 2 District. Troy will have a separate *Permission Slip*.
5. All Students must complete the online "Competition Attendance Document", which is available in the Team Documents section of the Team Hub. This document must be completed in order to ensure there is ample transportation.
6. Any Student requiring medication (either prescription or non-prescription) during the Competitions must fill out a *Medical Authorization Form* and return it with the other required documents and forms.
 - a. Medication must be delivered to The School Liaison on the morning of the competition in the original container or prescription bottle, in a zip-seal bag, clearly labeled with the Student's name.
 - b. The *Medical Authorization Form* may be obtained from the School Liaison or Brandi Bolinger.
7. Any student that will be transported to or from the competition by any other means than a Team driver (which is been assigned by Brandi) must fill out a *Transportation Release Form*. The *Transportation Release Form* may be obtained from The School Liaison or Brandi Bolinger (Please see Transportation Policy 4, as listed below, for more information).
8. All of the above mentioned documents are due to Brandi on or before February 27, 2017 at the Team Meeting.
 - a. No late documents will be accepted.
 - b. If a student's paperwork is not filled out completely and correctly, and returned to Brandi on or before this date, then the Student will not be able to attend the competition on any day.
 - c. Make-up time for missing documents will NOT be granted.

Meal Information:

1. Students, Team Mentors, and family should eat at home prior to travel (if desired) on each day. The Team WILL NOT stop for meals or snacks on the way to the events.
2. The cost for Students' meals is included in the pre-paid Team fee (Group meals will be provided by the assigned families; including dinner on Thursday, lunch and dinner on Friday, and lunch on Saturday. Meal Schedule is available on the Team calendar).
3. Funds for snacks, additional food, or meals larger than the allotted expense must be provided by individual families at their own expense, and at the discretion of parents/guardians. Team Mentors will NOT lend money to Students.
4. It is HIGHLY recommended that Students bring a reusable water bottle (labeled with their first and last name, and our Team Number) and refill as necessary to remain hydrated.
5. Any family or friends attending the competition must plan and pay for their own meals.
6. Students should eat prior to travel, or pack something to eat on the Thursday portion of the competition. Dinner will be served, but there is a long time between school lunch and dinner time.
7. There will be a Team Dinner on Saturday after the event.
 - a. The cost for students' Saturday dinner is included in his/her team fees (up to \$20).
 - b. Friends and family are welcome to attend (space permitting), but must pay their own meal fees and gratuity.
 - c. **Please see Brandi by noon on March 9 to RSVP a spot for fiends/family.**
Team Dinner Location: Latina's
Cost: \$17.00 per person and includes buffet-style pasta, ribs, pop or lemonade or iced tea, cheesecake and gratuity. You will pay separately from Students (on your own bill) at the restaurant.
RSVP: Text Brandi at 248-249-1983

Uniform Guidelines:

1. Students and Team Mentors should wear the Team shirts provided. Shirts should be professional in appearance (ironed or wrinkle-free), and clean. A long-sleeve shirt may be worn underneath, or Students and Team Mentors may wear a Team sweatshirt or jacket as an outer layer.
2. To ensure a uniform Team appearance, please use the following schedule:
Thursday: 2017 Red T-shirt *Friday:* 2017 Black T-shirt *Saturday:* 2017 Black Mechanic/Dress Shirt
3. All Team Members must wear their team-distributed nametag while at competition (if they have been distributed prior to the event, which may or may not happen. Brandi will send updates, you don't have to ask for them).
4. Students and Team Mentors should wear appropriately styled blue jeans or shorts or appropriate length skirt (with tights or leggings) that is professional in appearance, without holes or tears, and a belt where necessary.
5. Sweatpants (including Optional Team Apparel), leggings (without something over top) or athletic wear bottoms may NOT be worn to competition on any day. These items may be worn during field set-up on Wednesday.
6. Students and Mentors should be neatly groomed and professional in appearance.
7. Students, Team Mentors, and any guests in attendance must wear closed-toe tennis shoes or boots in the Pit Area.



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8. Students and Team Mentors are responsible for bringing his/her own safety glasses to and from the competition. Students and Team Mentors who do not bring his/her own safety glasses to the competition will NOT be permitted to borrow Safety glasses from the Team OR the event, and thus will not be allowed in the pit area.
9. Safety Glasses will be available for guests in attendance to borrow, but must be returned after use.
10. While in the Pit Area, all Students, Team Mentors and Guests in attendance may not wear loose or baggy clothing, dangling jewelry, or other items that may cause a safety hazard. Long hair must be pulled back into a ponytail or braid that does not present a safety hazard.

Transportation and Attendance Policies:

1. All Students will be assigned a vehicle, which will be driven by an approved Team Mentor or Team Parent. Students may not switch vehicles without permission from Brandi AND the School Liaison.
2. If a Student is not in their assigned vehicle by the designated departure time, the Team will leave without him/her. The Team will not turn around to pick up Students or wait for late-comers.
3. No Student may drive himself or herself or any other Student to or from this event. No exceptions.
4. Parents, friends, or other family members may not transport any Student (including their own student) without written permission from a Head Mentor *and* School Liaison.
 - a. If a Student will be transported by a person other than their assigned driver, a Transportation Release must be completed. (For example, if a family is attending the Kettering District Competition Event on any day - even Saturday - and wishes to transport a Student, the aforementioned Student must be released from the supervision of the Team, via a written consent form, the *Transportation Release Form*.)
 - b. The Team must receive a release form for each Student, signed by his/her parent/guardian, for each leg of transportation in which he/she will not be transported by the Team.
 - c. Please see Brandi Bolinger for a release form.
 - d. Forms should be completed and returned to Brandi prior to the first day of the event.
5. Students leaving the competition early must check out with Brandi AND The School Liaison before they leave. Failure to do so will result in disciplinary action, up to and including, but not limited to suspension from further competitions.
6. Students requiring transportation to his/her home after the competition should have a ride waiting for him/her in the designated drop-off location or after dinner at the designated time. Parents may transport other Students after drop-off without a written release form, so long as permission has been granted by the Students' parents.
7. Any family or friends wishing to drive to competitions may do so at their own expense.
8. The team will not be responsible for the refund of any travel expenses (up to and including, but not limited to: transportation costs, meals, hotel accommodations or any other costs) of those Students who leave the competition early, arrive to the competition late, or do not attend the competition.

Behavior Expectations:

1. Any Student who does not attend the competition on Friday MUST attend school! Attendance will be verified.
2. Students are expected to be on their best behavior while traveling with the Team, and must adhere to the Team Member Basic Conduct Guidelines and Team Member Expectations at all times.
 - a. Per these agreements, any behavior or action(s) deemed inappropriate or detrimental to the Team (at the discretion of Head Mentors and/or School Liaison), will result in the Student's immediate dismissal from the competition.
 - b. The Team will not be responsible for transporting non-compliant Students home; violators must be transported by a parent/legal guardian.
 - c. The Team will NOT cover any cost to send a Student home due to inappropriate behavior, and will not refund any costs associated with missed Team activities under any circumstances.
3. Parents, friends and family in attendance are also expected to behave in a manner that is in concordance with the Parent Expectations Document (available on the Team Documents section of the Team Hub). Any guests behaving inappropriately may be asked to leave.
4. Personal and/or valuable items should be left at home during the competition.
 - a. The Team is not responsible for any personal items, should they be lost, stolen or damaged.
 - b. Large bags and backpacks should not be brought to the competition site, as seating is limited.
 - c. Students will be expected to keep the area around the Team's bleacher section clean and organized. Jackets should be neatly stacked, and all trash should be properly disposed or recycled.
5. Students may not go outside of the competition venue (including into the parking lot) without permission from Clinton, Brandi or The School Liaison, and must be accompanied by an adult Mentor or designated parent when exiting the building.
6. Students will receive a Schedule of Responsibilities each day of competition.



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- a. In order to remain respectful to the other Members of the Team, Students should inform Brandi Bolinger if they will be absent, late, or leaving early from a competition.
 - b. Students should understand that his/her presence (or lack of presence) affects the ENTIRE Team. Not fulfilling an assigned task adds a significant amount of stress to the Team's Mentors, who must reassign tasks and recreate schedules.
 - c. Each student is responsible for ensuring that he/she is *on time or early* to his/her assigned location, and that each of his/her individual assigned tasks are completed.
 - d. Students may NOT switch shifts or edit the Team Schedule in any way without permission from Brandi Bolinger.
 - e. Failure to comply with the Team Schedule may result in dismissal from the competition and/or future events.
7. Students must use the "buddy system" at all times. Students not using the "buddy system" will receive one warning from The School Liaison and/or Brandi, and on the second offense the students' parents will be called and the student will be sent home.
 8. Running is not permitted anywhere inside the event facility. Students who are seen running will receive one warning. Any additional instances of running will cause the student to be placed with a mentor at all times.
 9. Students should maintain a professional, respectful relationship among their peers. Inappropriate behavior such as horseplay, unnecessary physical contact, public displays of affection, cruel or inappropriate comments, inappropriate language and intentionally irresponsible behavior will not be tolerated.
 10. While at competition, all Team Members will be expected to dedicate their time and energy to the efforts of the Team. Devices such as laptops, tablets, e-readers, gaming systems and music players should not be brought to the event for recreational use, and cell phone usage should be reserved for Team-related business and emergencies only. Team Members should not sleep in the stands or public areas, and Students will be expected to sit in our Team's seating area during all of our Robot Matches, unless a conflict occurs on their assigned schedule.

Other Considerations:

1. The venue for the Kettering District Competitions will be equipped with stadium Bleacher-style seating. Patrons may bring cushions or stadium chairs to supplement the hard surface. The Team will not be responsible for any such items.
2. Photography and videography are permitted and encouraged.
3. All guests under the age of 12 must be accompanied by an adult while in the competition venue, per FIRST's regulations.
4. Venues tend to be very hot or very chilly during competitions. Please take into consideration any provisions that may need to be made for your personal comfort.



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Tentative Schedule of Events - Wednesday, March 1, 2017

Time	Description
4:00pm - 7:30pm	Meet at Kettering University to assist with Field Set-Up (pizza and pop dinner served)

Tentative Schedule of Events - Thursday, March 9, 2017

Time	Description
3:00pm	Meet in FARTHEST northwestern corner GBHS West parking lot, students check-in with Brandi and move to their assigned vehicles
3:30pm	Depart for Kettering University
4:00pm - 10:00pm	Arrive at Kettering University, complete registration, Robot inspection, etc.
6:30pm	Dinner served
10:00pm	Depart for GBHS West Campus
10:30pm*	Arrive at GBHS West Campus, Students should be picked up

Tentative Schedule of Events - Friday, March 10, 2017

Time	Description
7:15am	Meet in the FARTHEST northwestern corner of GBHS West Campus parking lot, students check-in with Brandi and move to their assigned vehicles
7:30am	Depart for Kettering University, Flint, MI
8:00am*	Arrive at Kettering University, Flint, MI, gain seating section in venue
8:00am	Pits and Machine Shop Open
10:30am	Opening Ceremonies
11:00am - 1:00pm	Seeding Matches
1:00pm - 1:30pm	Lunch Break
2:00pm - 8:00pm	Seeding Matches
9:00pm**	Pit Area Closes, Depart Kettering University
9:30pm*	Arrive at GBHS West Campus parking lot, Students should be picked up

Tentative Schedule of Events - Saturday, March 11, 2017

Time	Description
7:15am	Meet in the FARTHEST northwestern corner of GBHS West Campus parking lot, students check-in with Brandi and move to their assigned vehicles
7:30am	Depart for Kettering University, Flint, MI
8:00am	Arrive at Kettering University, Pits and Machine Shop Open
9:00am	Opening Ceremonies
9:00am - 12:30pm	Seeding Matches
12:30pm	Alliance Selections
1:00pm - 2:00pm	Lunch Served (provided for Students and Mentors)
2:00pm - 5:00pm	Elimination Matches
5:00pm*	Awards Ceremony
6:00pm**	Pack Robot and Pit Materials
6:00-9:15pm*	Assist with field tear-down, load trailer
9:30pm*	Team Dinner - Latina's on Bristol Road in Flint - RSVP Required
11:00pm*	Student Pick-Up at Latina's (after dinner), Students must check out with The School Liaison or Brandi

* Times are most subject to change

** Pit area closes at scheduled time or one hour after the last match, whichever is later