



Clinton Bolinger
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Grand Blanc High School Robotics Team



2016 Troy District Competition Information
Troy Athens High School - 4333 John R Rd, Troy, MI 48085

Brandi Bolinger
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Greetings, Team!

The Troy District competition will differ from the Kettering District because it's an overnight. Please make sure you read this Agenda entirely, and familiarize yourself with its contents. As always, feel free to contact us with any questions or concerns.

Graciously,



Clinton Bolinger
Head Mentor



Brandi Bolinger
Head Mentor

Travel Information:

Required Documents and Forms:

1. All Students (including Students over the age of 18) must submit a completed *Permission Slip*, with a valid parent/guardian signature. Because Students will be missing school to attend the Troy District, Teacher signatures are required. If a Student will not be attending the competition on any day(s) that is listed on the *Permission Slip*, he/she should still complete the *Permission Slip*, there is no need to adjust the date(s) listed on the *Permission Slip*. Permission slips are required for all students who wish to attend any portion of the event.
2. All Students must submit a completed *Progress Report* (which will cover the Troy District and Michigan State Championship), signed by each of his/her teachers. *Progress Reports* should indicate the current grade in each course, along with any missed work. All Students must maintain a minimum 2.5 overall GPA throughout the 3rd Marking Period, and have no missing assignments in order to travel with the Team. Students who have not earned a 2.5 GPA or are missing any assignments will not be eligible to attend the event on any day. Make-up time for missed assignments will NOT be granted.
3. All Students must complete the online "Competition Attendance Document", which is available in the Team Documents section of the Team Hub. This document must be completed by February 16, in order to ensure there is ample transportation and hotel arrangements.
4. Any Student requiring medication (both prescription and non-prescription) during the Competition must fill out a medical authorization form. Forms and Medication must be delivered to Jody on the morning of the competition in a zip-seal bag, which is clearly labeled with the Student's name. Students may not self-administer ANY medication.
5. Any student that will be transported to or from the competition by any other means than a Team driver, which has been assigned by Brandi or Jody, must fill out a *Transportation Release Form*. The *Transportation Release Form* may be obtained from Jody Nickola (Please see Transportation Policy 4, as listed below, for more information). Forms MUST be completed and turned in prior to the event.
6. All of the above mentioned documents are due to Brandi on or before February 28, 2016 at the Team Meeting. No late documents will be accepted. If a student's paperwork is not filled out completely and correctly, and returned to Brandi on or before this date, then he/she will not be able to attend the competition on any day. Make-up time for missing documents will NOT be granted.

Meal Information:

1. Students should eat lunch at school on Thursday prior to travel, and/or bring something to eat on the way to/at the event. The Team WILL NOT have time to stop for food on the way to the event.
2. Group meals will be provided by the assigned families; including dinner on Thursday, lunch and dinner on Friday and lunch on Saturday. Meal Schedule is available on the PRO calendar. **ATTENTION PARENTS PROVIDING MEALS: THERE ARE NO POWER OUTLETS/PLUGS AVAILABLE, AND STERNO BURNERS ARE NOT PERMITTED DUE TO SAFETY CONCERNS.**
3. Funds for snacks, additional food, or meals larger than those provided must be supplied by individual families at their own expense, and at the discretion of parents/guardians. Team Mentors will NOT lend money to Students.
4. Any family or friends attending the competition must plan and pay for their own meals.
5. There will be a Team Dinner on the Saturday after the competition. Friends and family are welcome, but must pay their own meal fees and gratuity (if applicable). The Team will make reservations at a restaurant in the area around the competition venue. Information regarding these dinners will be made available as soon as arrangements are finalized, and will be available on the online team calendar. RSVP will be required for all family and friends.



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Uniform Guidelines:

1. Students and Team Mentors should wear the Team shirts provided. Shirts should be professional in appearance (ironed or wrinkle-free), and clean. A long-sleeve shirt may be worn underneath, or Students and Team Mentors may wear a Team sweatshirt or jacket as an outer layer.
2. Non-Team uniform apparel may not be worn as an outer layer.
3. To ensure a uniform Team appearance, please use the following schedule. Our Partners have funded almost \$70,000 for this program, please ensure that you wear the CURRENT shirt if you are a Student or Mentor:
Thursday: 2016 Red T-shirt Friday: 2016 Black T-shirt Saturday: 2016 Black Mechanic/Dress Shirt
4. All Team Members must wear the provided Team Nametag while at competition (if they are available at this time).
5. Students and Team Mentors should wear appropriately styled blue jeans or shorts or appropriate length skirt (with tights or leggings) that is professional in appearance, without holes or tears, and a belt where necessary. Students and Mentors should be neatly groomed and professional in appearance.
6. Sweatpants (including Optional Team Apparel), leggings (without something over top) or athletic wear bottoms may NOT be worn to competition on any day.
7. Students, Team Mentors, and any guests in attendance must wear closed-toe tennis shoes or boots in the Pit Area.
8. Students and Team Mentors are responsible for bringing his/her own safety glasses to and from the competition. Students and Team Mentors who do not bring his/her own safety glasses to the competition will NOT be permitted to borrow Safety glasses from the Team, and thus will not be allowed in the pit area.
9. Safety Glasses will be available for guests in attendance to borrow, but must be returned after use.
10. While in the Pit Area, all Students, Team Mentors and Guests in attendance may not wear loose or baggy clothing, dangling jewelry, or other items that may cause a safety hazard. Long hair must be pulled back into a ponytail or braid that does not present a safety hazard.

Transportation and Attendance Policies:

1. All Students will be assigned a vehicle, which will be driven by an approved Team Mentor or Team Parent. Students may not switch vehicles without permission from Brandi AND Jody.
2. Unless a student is informed otherwise, they must travel with their originally assigned driver to and from the competition or Team activities throughout the duration of the event.
3. If a Student is not in their assigned vehicle by the designated time, the Team will leave without him/her. The Team will not turn around to pick up Students or wait for late-comers.
4. No Student may drive themselves any other Student to or from this event. No exceptions.
5. Parents, friends, or other family members who have not been designated as a Team Driver for this event may not transport any Student (including their own student) without written permission from a Head Mentor *and* School Liaison. If a Student will be transported by a person other than their assigned driver, a release form must be completed. (For example, if a family is attending the District Event on any day – even Saturday – and wishes to transport a Student, the aforementioned Student must be released from the supervision of the Team, via a written consent form, the *Transportation Release Form*.) The Team must receive a release form for each Student, signed by his/her parent/guardian, for each leg of transportation in which he/she will not be transported by the Team. Please see Jody Nickola or Brandi Bolinger for a release form. Forms MUST be completed prior to the event.
6. Students arriving late or leaving the competition early must check out with Brandi AND Jody when they arrive and/or before they leave. Failure to do so will result in disciplinary action, up to and including, but not limited to suspension from further competitions.
7. Students requiring transportation to his/her home after the competition should have a ride waiting for him/her in the designated parking lot at the designated drop-off time, or may be picked up at Dinner. Parents may transport other Students after drop-off without a written release form, so long as permission has been granted by the Students' parents.
8. Any family or friends wishing to drive to competitions may do so at their own expense.
9. The team will not be responsible for the refund of any travel expenses (up to and including, but not limited to: transportation costs, meals, hotel accommodations or any other costs) of those Students who leave the competition early, arrive to the competition late, or do not attend the competition.
10. Students and guests should not leave vehicles at GBHS overnight. Please arrange to have vehicles removed from the parking lot.

Behavior Expectations:

1. Students are expected to be on their best behavior while traveling with the Team, and must adhere to the Team Member Basic Conduct Guidelines and Team Member Expectations at all times. Per these agreements, any behavior or action(s) deemed inappropriate or detrimental to the Team (at the discretion of Head Mentors and/or School Liaison), will result in the Student's immediate dismissal from the competition. The Team will not be responsible for transporting this Student home; their parents must pick them up. The Team will NOT cover any cost to send a Student home due to inappropriate behavior, and will not refund any costs associated with missed Team activities.
2. Parents, friends and family in attendance are also expected to behave in a manner that is in concordance with the Parent Expectations Document (available on the Team Documents section of the Team Hub). Any guests behaving inappropriately may be asked to leave.
3. While at competition, all Team Members will be expected to dedicate their time and energy to the efforts of the Team. Devices such as laptops, tablets, e-readers, gaming systems and music players should not be brought to the event for recreational use, and cell phone usage should be reserved for Team-related business and emergencies only. Team Members should not sleep in the stands or public areas, and



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Students will be expected to sit in our Team's seating area during all of our Robot Matches, unless a conflict occurs on their assigned schedule.

4. Personal and/or valuable items should not be brought to the competition. The Team is not responsible for these items, should they be lost or stolen. Large bags and backpacks should not be brought to the competition site, as seating is limited.
5. Students will be expected to keep the area around the Team's bleacher section clean and organized. Jackets should be neatly stacked, and all trash should be properly disposed of.
6. Students may not go outside of the competition venue (including into the parking lot) without permission from Clinton, Brandi or Jody, and must be accompanied by an adult Mentor or parent when exiting the building.
7. Each morning, students will receive a schedule of Team responsibilities. Each student is responsible for ensuring that he/she is *on time or early* to his/her assigned location, and that each of his/her individual assigned tasks are completed.
8. Students must use the "buddy system" at all times. Students not using the "buddy system" will receive one warning from Jody and/or Brandi, and on the second offense the students' parents will be called and the student will be sent home.
9. Running is not permitted anywhere inside the event facility. Students who are seen running will receive one warning. Any additional instances of running will cause the student to be placed with a mentor at all times.
10. Students should maintain a professional, respectful relationship among their peers. Inappropriate behavior such as horseplay, unnecessary physical contact, public displays of affection, cruel or inappropriate comments, inappropriate language and intentionally irresponsible behavior will not be tolerated.

Overnight/Hotel Information:

1. The Grand Blanc High School Robotics Team will be staying at is:
Drury Inn & Suites Troy
575 West Big Beaver Road, Troy, MI 48084
248-528-3330
2. Mentors, family and friends wishing to reserve a room may do so at their own expense. Please contact the JODY NICKOLA to reserve a room under the group rate of The Grand Blanc High School Robotics Team. The Team will not be responsible for reservations and payment of hotel rooms of Mentors, family, and/or friends. Only a limited number of rooms are available, and will be filled on a first-come, first served basis.
3. When students report to the Hotel lobby in the morning, he/she should be ready for departure, and should NOT plan on returning to his/her room prior to departure for the competition.
4. Students should not plan to rely on the toiletries provided by the hotel, as there are not enough for everyone on each day.
5. On Saturday morning, students should be packed and ready for checkout prior to departure. Room checks will be completed prior to breakfast on Saturday. Rooms which are ready for checkout should be clear of all personal belongings, have the bedding piled on beds, all dirty towels placed in the bath tub, and all cabinets/drawers opened. Students should quietly and graciously place his/her bags in the hallway and open their door as a signal that their ENTIRE room is ready for checkout.
6. Each room will have up to four (4) students assigned to it. Students will be responsible for making their own sleeping arrangements. Students should be Gracious Professionals when making arrangements, and should bring any issues to Clinton, Brandi, or Jody Nickola.
7. Team members may not enter into the rooms of students of opposite sex at any point during the trip. Should a female and male Team member want to spend their free time together, he/she may only do so in public/common areas (such as the pool area - during operational hours) while under supervision of a Team Mentor or assigned chaperone. Students wishing to spend his/her free time in a public/common area must check out with Brand AND Jody, and gain permission to go to a specific area, *before* going to their chosen location.
8. Students should remain quiet when in the hotel hallways, and refrain from slamming guest room doors.
9. Students may not go outside of the hotel at any point in time, unless he/she checks out with Brandi AND Jody, AND is accompanied by a Team Mentor (NOTE: your parent is not considered a mentor unless they have been assigned that role by the Team.).
10. If the hotel has a pool, students may use the pool under Mentor supervision, during regular pool operating hours. Students should wear appropriate swimming attire (no excessive skin exposure), and exude Gracious Behavior at all times.
11. All students will be expected to remain in their assigned rooms once the room check is performed. Any student outside of their assigned room at this time will be sent home without a warning (aside from a case of emergency).

Other Considerations:

1. The venue will be equipped with bleacher-style seating. Patrons may bring cushions or stadium chairs to supplement the hard surface. The Team will not be responsible for any such items.
2. Photography and videography are permitted and encouraged.
3. Any guest under the age of 12 must be accompanied by an adult while in the Pit Area.
4. Venues tend to be very hot or very chilly during competitions. Please take into consideration any provisions that may need to be made for your personal comfort.



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What to bring:

Please use the following checklist as a guideline for travel packing. Please do not over-pack, as there is limited space available in vehicles for bags and suitcases. Please limit luggage to one (1) soft-sided duffle bag, tote, or small suitcase. Please ensure that suitcases are clearly labeled with Student's name.

Remember that after being loaded into the trailer on Wednesday, suitcases will not be accessible until the Team has checked into the hotel on Thursday night. Any items that may be needed on Thursday should be packed in a personal carry-on bag, which must remain with its owner.

Team Uniform:

- 2016 Red Thursday T-Shirt (wear to school on Thursday)
- 2016 Black Friday T-Shirt
- 2016 Black Saturday Mechanic/dress Shirt
- Team Track Jacket and/or Sweatshirt
- Appropriate Undershirt for each day
- Appropriate/professional blue jeans, shorts, Capri pants or skirt for each day
- Close-toed shoes
- Belt (where necessary)
- Safety Glasses
- Team Nametag (if available)

Toiletries:

- Soap
- Shampoo
- Toothbrush and Toothpaste
- Deodorant
- Other needed essentials

Other/Optional:

- Warm sweatshirt or jacket for travel
- Bathing Suit
- Snacks/beverages for Hotel
- Books, deck of cards, games, music, etc. for entertainment AT THE HOTEL
- Cell phone charger
- Pillow from home
- Blanket from home



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Tentative Schedule of Events

Tentative Schedule of Events – Wednesday, March 30, 2016

	Description
6:30pm – 8:30pm	Load luggage and Team “stuff” into the Trailer at Premier Tooling Systems

Tentative Schedule of Events – Thursday, March 31, 2016

	Description
IMMEDIATELY after dismissal	Meet in FARTHEST northwestern corner GBHS West parking lot, students check-in with Brandi and move to their assigned vehicles .
2:30pm	Leave for Troy, MI
3:15pm	Arrive at Drury Inn, unload Team Members suitcases, check in, move luggage to rooms.
4:15pm	Meet in lobby area ready to leave for Troy Athens High School
4:30pm	Arrive at Troy Athens High School, unload trailer
5:00pm	Pit Area Opens,, register, work on Robot
6:30pm (ish)	Dinner served (provided by assigned Team Members in the cafeteria)
10:00pm	Pit area closes, depart for hotel
10:15pm	Arrive at the Hotel (students may not leave the hotel)
11:00pm	Room Inspection, Students must remain in their assigned Hotel Rooms after this time

Tentative Schedule of Events – Friday, April 1, 2016

Time	Description
7:35am	Meet in Lobby of the Hotel, ready for departure (students should eat breakfast prior to this time)
7:40am	Depart for Troy Athens High School
7:50am	Arrive at Troy Athens High School
8:00am	Pits and Machine Shop Open
10:30am	Opening Ceremonies
11:00am – 1:00pm	Seeding Matches
1:00pm – 2:00pm	Lunch Break (lunch provided by assigned Team Members in the cafeteria)
2:00pm – 7:00pm*	Seeding Matches
6:30pm(ish)	Dinner Served (provided by assigned Team Members in the cafeteria) NOTE: There is no break in matches for dinner. Students must take turns eating/scouting.
8:00pm*	Pit Area Closes (or one hour after the last match, whichever is later), depart Troy Athens High School
8:15pm*	Arrive at the Hotel, Team Activities – time permitting (students may not leave the hotel)
8:30pm	OPTIONAL: Scouting Meeting at the Hotel, location TBD
10:30pm	Room Inspection, Students must remain in their assigned Hotel Rooms after this time

Tentative Schedule of Events – Saturday, April 2, 2016

Time	Description
6:30am	Room Checks Begin – Inform Jody via Text Message with your names and room number when everyone in your room is ready to be checked.
7:00am	Load luggage into Assigned vehicles (will NOT be the Team Trailer. Assignments will be made on Friday night)
7:35am	Meet in Lobby of the HOTEL, ready for departure
7:40am	Depart for Troy Athens High School
7:50am	Arrive at Troy Athens High School
8:00am	Pits and Machine Shop Open
9:00am	Opening Ceremonies
9:30am– 12:30pm*	Seeding Matches
12:30pm*	Alliance Selection
1:00pm- 2:00pm	Lunch Break (provided by assigned Team Members in the cafeteria)
2:00pm – 5:00pm*	Elimination Matches
6:00pm*	Awards Ceremony
6:30pm	Pit Area Closes (or one hour after the last match, whichever is later), load trailer, leave Troy Athens High School
7:30pm*	Team Dinner – location and RSVP coming soon!
11:30pm*	Arrive at Premier Tooling Systems, Grand Blanc. Students should be picked up.

* Times are subject to change based on length of Team Activities, Traffic, flow of Rounds, Road Traffic etc.