**Travel Information:**

Required Documents and Forms:

1. All Students must submit a completed *Permission Slip*, with a valid parent/guardian signature

Meal Information:

1. Students should eat prior to travel on Friday or bring a meal to eat on the way. We will not be stopping for food!
2. Students should pack a meal or bring money for lunch on Friday and Saturday ($5-$10 for each day, concessions are available), and bring money for dinner on Friday and Saturday ($10-$20 each night, we will be eating out).
3. Funds for snacks, additional food, etc. must be provided by individual families at their own expense, and at the discretion of parents/guardians. Team Mentors will NOT lend money to Students.
4. Any family or friends attending the competition must plan and pay for their own meals.

Uniform Guidelines:

1. Friday: RED (Thursday) T-shirt, and Saturday: Black (Friday) T-Shirt
2. Students should wear appropriately styled blue jeans, shorts, Capri pants or an appropriate length skirt (with tights or leggings underneath) that is professional in appearance and a belt where necessary.
3. EVERYONE (including guests) in attendance must wear closed-toe shoes to the event (you must walk through the pits to get to the arena). Sandals are NOT permitted at all.
4. Students and mentors are responsible for bringing his/her own safety glasses to and from the competition. Students and Team Mentors who do not bring his/her own safety glasses to the competition will NOT be permitted to borrow Safety glasses from the Team, and thus will not be allowed in the pit area.

Transportation and Attendance Policies:

1. All Students will be assigned a vehicle, which will be driven by an approved Team Mentor or Team Parent. Students may not ride with anyone other than their designated driver.
2. If a Student is not in their assigned vehicle by the designated time, the Team will leave without him/her. The Team will not turn around to pick up Students or wait for late-comers.
3. Any family or friends wishing to drive to competitions may do so at their own expense.
4. The team will not be responsible for the refund of any travel expenses (up to and including, but not limited to: transportation costs, meals, and hotel accommodations) of those Students who leave the competition early, arrive to the competition late, or do not attend the competition.

Payment Information:

1. Students are responsible for bringing, budgeting, and managing their own funds for meals.
2. Payment for hotel and travel cost must be made by check or money order payable to GBCS

Behavior Expectations:

1. Students are expected to be on their best behavior while traveling with the Team, and must adhere to the Team Member Basic Conduct Guidelines and Team Member Expectations at all times. Per these agreements, any behavior or action(s) deemed inappropriate or detrimental to the Team (at the discretion of Head Mentors and/or School Liaison), will result in the Student’s immediate dismissal from the competition. The Team will not be responsible for transporting this Student home; they must be picked up by their parents. The Team will NOT cover any cost to send a Student home due to inappropriate behavior, and will not refund any costs associated with missed Team activities.
2. Parents, friends and family in attendance are also expected to behave in a manner that reflects Gracious Professionalism and represents Team 2337, Grand Blanc High School, and Team 2337’s sponsors in a positive way. Any guests behaving inappropriately may be asked to leave.
3. Devices that use Headphones, Earbuds, etc. will not be allowed in the pit area or on the Field, due to safety hazards.
4. Personal and/or valuable items (e.g. laptops, etc.) should be left at home during the competition. The Team is not responsible for these items, should they be lost or stolen. Large bags and backpacks should not be brought to the competition site, as seating is limited.
5. Students will be expected to keep the area around the Team’s bleacher section clean and organized. Jackets should be neatly stacked, and all trash should be properly disposed of.
6. Running is not permitted anywhere inside the event facility.

Other Considerations:

1. The venues will be equipped with Bleacher-style seating. Patrons may bring cushions or stadium chairs to supplement the hard surface. The Team will not be responsible for any such items.
2. Photography and videograpy are permitted and encouraged.
3. Any guest under the age of 12 must be accompanied by an adult while in the Pit Area.
4. The competition arena is not air conditioned, and will be VERY warm. Please make any necessary provisions to avoid heat exhaustion and dehydration.
5. The gym at the venue is NOT air-conditioned. It will be hot, be prepared.

Event Location Information:

Monroe High School

911 Herr Road, Monroe, MI

**Tentative Schedule of Events – Friday, June 21, 2013**

|  |  |
| --- | --- |
| **Time** | **Description** |
| 9:00am | Meet at Premier Tooling Systems, students check-in and move to their assigned vehicles |
| 9:15am | Depart for Monroe High School |
| 10:45am | Arrive at Monroe High School, unload trailer, set up pits |
| 11:30-1:45pm | Practice Matches |
| 2:10-2:25 | Opening Ceremonies |
| 2:30 – 7:30pm | Qualification Matches |
| 7:30 – 9:30 pm | Open Pits and Ice Cream Social |
| 9:30pm | Pits Close (we may leave earlier) |
| 10:00pm | Leave for Hotel, stop for dinner on the way home |
| 10:15pm | Arrive at hotel, check in, students should report to their rooms |
| 11:00pm | Lights out, room check |

**Tentative Schedule of Events – Saturday, June 22, 2013**

|  |  |
| --- | --- |
| **Time** | **Description** |
| 7:40pm | Meet in Hotel lobby to leave for Monroe High School (must have eaten and be ready to go at this time) |
| 8:00am | Arrive at Monroe High School |
| 9:00am | Opening Ceremonies |
| 9:30am – 1:15pm | Qualification Matches |
| 1:15pm – 1:30pm | Alliance Selection |
| 1:30pm – 2:30pm | Lunch Break |
| 2:30pm – 4:30pm | Elimination Matches |
| 4:45pm | Awards Ceremony |
| 5:15pm | Event Ends, Pack Trailer |
| 5:30pm | Leave, stop for dinner on the way home |
| 8:30pm | Arrive at Premier Tooling Systems, Students should be picked up |