



# Grand Blanc High School Robotics Team



## 2012 Northville District Competition Agenda

Clinton Bolinger  
cbolinger@gmail.com  
810.394.3273

Brandi Bolinger  
bbolinger@gmail.com  
248.249.1983

Hey, NERDs!

The following document is an overview of what you will experience at the Northville District Competition Event, and what the Head Mentors, School Liaison, and Team Mentors will be expecting from Students, Parents and any Guests in attendance. If you have any questions, please contact Clinton or Brandi via the information listed above. Hope to see you at the competition!

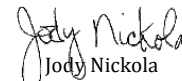
Graciously,



Clinton Bolinger  
Head Mentor



Brandi Bolinger  
Head Mentor



Jody Nickola  
School Liaison

### Travel Information:

#### Event Location:

Northville High School  
45700 6 Mile Road, Northville, MI 48168-9521

#### Required Documents and Forms:

1. All Students and Team Mentors must fill out an ONLINE FIRST in Michigan Consent and Release Form. If you have filled out this form for the Kickoff (in January) or Kettering District, then you do not need to complete another form for this event. All Students must have a parent/guardian verify their online submission in order for the *FIRST in Michigan Consent and Release Form* to be accepted. Please do not fill out a paper version of the Consent and Release Form in lieu of the online version. Parents and guests are not required to fill out a *FIRST Consent and Release Form*.
2. All Students must submit a completed *Progress Report*, signed by each of his/her teachers. *Progress Reports* should indicate the current grade in each course, along with any missed work. All Students must maintain a minimum 2.5 overall GPA throughout the 3<sup>rd</sup> Marking Period (Beginning January 24, 2012), in order to be excused from school on Friday to travel with the Team. Students who have not earned a 2.5 GPA will not be excused from school on Friday, but may travel with the Team on Saturday.
3. All Students must submit a completed *Permission Slip*, with a valid parent/guardian signature (including Students over the age of 18), and teachers' signature for each course. If a Student will not be attending the competition on a Friday that is listed on the *Permission Slip*, he/she should still complete the permission slip, and attend school. There is no need to adjust the dates listed on the *Permission Slip* if a student will not be attending any day of the event.
4. Any Student requiring medication (either prescription or non-prescription) during the Competitions must fill out a *Medical Authorization Form* and return it with the other required documents and forms. Medication must be delivered to Jody on the morning of the competition in the original container or prescription bottle, in a zip-seal bag, clearly labeled with the Student's name. The *Medical Authorization Form* may be obtained from Jody Nickola.
5. Any student that will be transported to and/or from the competition by any other means than a Team driver that has been assigned by Brandi or Jody, must fill out a *Ride Release Form*. The *Ride Release Form* may be obtained from Jody Nickola (Please see Transportation Policy 4, as listed below, for more information).
6. All of the above mentioned documents are due at or before the Team meeting by Thursday, March 15, 2012, though no earlier than Monday, March 12. No late documents will be accepted. Students who miss the March 15<sup>th</sup> deadline will forfeit the opportunity to travel with the Team during the Thursday and Friday portions of the event, and will not be excused from school.



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### Meal Information:

1. Students, Team Mentors, and family should eat breakfast at home prior to travel (if desired). The Team WILL NOT stop for meals or snacks on the way to the events.
2. The cost for Students' meals is included in the pre-paid Team Expenses (Group meals will be provided by the assigned families; including lunch and dinner on Friday, and lunch on Saturday. Meal Schedule is available on the Team calendar).
3. Funds for snacks, additional food, or meals larger than the allotted expense must be provided by individual families at their own expense, and at the discretion of parents/guardians. Team Mentors will NOT lend money to Students.
4. Any family or friends attending the competition must plan and pay for their own meals.
5. Students should eat prior to travel on the Thursday portion of the competition or bring something to eat on the way. Dinner is not provided.
6. There will be a Team Dinner on the Saturday after each competition. The cost for students' Saturday dinner is included in his/her team fees (up to \$20). Friends and family are welcome to attend (space permitting), but must pay their own meal fees and gratuity. The Team will make reservations at a restaurant in the area around the competition venue. Information regarding these dinners will be made available as soon as arrangements are finalized.

### Uniform Guidelines:

1. Students and Team Mentors should wear the Team shirts provided. Shirts should be professional in appearance (ironed or wrinkle-free), and clean. A long-sleeve shirt may be worn underneath, or Students and Team Mentors may wear a Team sweatshirt or jacket as an outer layer.
2. To ensure a uniform Team appearance, please use the following schedule:  
*Thursday:* Red T-shirt                      *Friday:* 2012 Black T-shirt                      *Saturday:* Black "Mechanic" Shirt
3. Students and Team Mentors should wear appropriately styled blue jeans or shorts or appropriate length skirt (with tights or leggings) that is professional in appearance, without holes or tears, and a belt where necessary. Students and Mentors should be neatly groomed and professional in appearance.
4. Students, Team Mentors, and any guests in attendance must wear closed-toe tennis shoes or boots in the Pit Area.
5. Students and Team Mentors are responsible for bringing his/her own safety glasses to and from the competition. Students and Team Mentors who do not bring his/her own safety glasses to the competition will NOT be permitted to borrow Safety glasses from the Team, and thus will not be allowed in the pit area.
6. Safety Glasses will be available for guests in attendance to borrow, but must be returned after use.
7. While in the Pit Area, all Students, Team Mentors and Guests in attendance may not wear loose or baggy clothing, dangling jewelry, or other items that may cause a safety hazard. Long hair must be pulled back into a ponytail or braid that does not present a safety hazard.

### Transportation and Attendance Policies:

1. All Students will be assigned a vehicle, which will be driven by an approved Team Mentor or Team Parent. Students may not switch vehicles without permission from Brandi AND Jody.
2. If a Student is not in their assigned vehicle by the designated time, the Team will leave without him/her. The Team will not turn around to pick up Students or wait for late-comers.
3. No Student may drive any other Student to or from this event. No exceptions.
4. Parents, friends, or other family members may not transport any Student (including their own student) without written permission from a Head Mentor *and* School Liaison. If a Student will be transported by a person other than their assigned driver, a release form must be completed. (For example, if a family is attending the Northville District Competition Event on any day - even Saturday - and wishes to transport a Student, the aforementioned Student must be released from the supervision of the Team, via a written consent form, the *Ride Release Form*.) The Team must receive a release form for each Student, signed by his/her parent/guardian, for each leg of transportation in which he/she will not be transported by the Team. Please see Jody Nickola for a release form. Forms should be completed at least 2 days prior to the event.
5. Students leaving the competition early must check out with Brandi AND Jody before they leave. Failure to do so will result in disciplinary action, up to and including, but not limited to suspension from further competitions.
6. Students requiring transportation to his/her home after the competition should have a ride waiting for him/her in the designated parking lot at the designated drop-off time. Parents may transport other Students after drop-off without a written release form, so long as permission has been granted by the Students' parents.
7. Any family or friends wishing to drive to competitions may do so at their own expense.
8. The team will not be responsible for the refund of any travel expenses (up to and including, but not limited to: transportation costs, meals, hotel accommodations or any other costs) of those Students who leave the competition early, arrive to the competition late, or do not attend the competition.
9. Students and guests should not leave vehicles at Premier Tooling Systems overnight. Please arrange to be dropped off or have your vehicle removed from the parking lot.



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### Behavior Expectations:

1. Any Student who does not attend the competition **MUST** attend school on Friday! Attendance will be verified.
2. Students are expected to be on their best behavior while traveling with the Team, and must adhere to the Team Member Basic Conduct Guidelines and Team Member Expectations at all times. Per these agreements, any behavior or action(s) deemed inappropriate or detrimental to the Team (at the discretion of Head Mentors and/or School Liaison), will result in the Student's immediate dismissal from the competition. The Team will not be responsible for transporting this Student home; they must be picked up by their parents. The Team will **NOT** cover any cost to send a Student home due to inappropriate behavior, and will not refund any costs associated with missed Team activities.
3. Parents, friends and family in attendance are also expected to behave in a manner that reflects Gracious Professionalism and represents Team 2337, Grand Blanc High School, and Team 2337's sponsors in a positive way. Any guests behaving inappropriately may be asked to leave.
4. Devices that use Headphones, Earbuds, etc. will not be allowed in the pit area or on the Field, due to safety hazards.
5. Personal and/or valuable items (e.g. laptops, etc.) should be left at home during the competition. The Team is not responsible for these items, should they be lost or stolen. Large bags and backpacks should not be brought to the competition site, as seating is limited.
6. Students will be expected to keep the area around the Team's bleacher section clean and organized. Jackets should be neatly stacked, and all trash should be properly disposed of.
7. Students may not go outside of the competition venue (including into the parking lot) without permission from Clinton, Brandi or Jody, and must be accompanied by an adult Mentor or parent when exiting the building.
8. Each morning as they check-in with Brandi, students will receive a schedule of Team responsibilities. Each student is responsible for ensuring that he/she is *on time or early* to his/her assigned location, and that each of his/her individual assigned tasks are completed.
9. Students must use the "buddy system" at all times. Students not using the "buddy system" will receive one warning from Jody and/or Brandi, and on the second offense the students' parents will be called and the student will be sent home.
10. Running is not permitted anywhere inside the event facility. Students who are seen running will receive one warning. Any additional instances of running will cause the student to be placed with a mentor at all times.
11. Students should maintain a professional, respectful relationship among their peers. Inappropriate behavior such as horseplay, unnecessary physical contact, public displays of affection, cruel or inappropriate comments, inappropriate language and intentionally irresponsible behavior will not be tolerated.

### Overnight/Hotel Information:

1. The Grand Blanc High School Robotics team will be staying at The Marriott Townplace Suites, located at 42600 Eleven Mile Road · Novi, Michigan 48375 USA.
2. Mentors, family and friends wishing to reserve a room may do so at their own expense. Please contact the hotel at 1-248-305-5533 to make a reservation. Inform him/her that you are with the Grand Blanc High School Robotics Team at the time of your call. The Grand Blanc High School Robotics Team will not be responsible for reservations and payment of hotel rooms of Mentors, family, and/or friends.
3. When students report to the Hotel lobby for breakfast, he/she should be ready for departure, and should **NOT** plan on returning to his/her room prior to departure for the competition.
4. On Saturday morning, students should be packed and ready for checkout prior to breakfast in the morning. Room checks will be completed prior to breakfast on Saturday. Rooms which are ready for checkout should be clear of all personal belongings, have the bedding piled on beds, all dirty towels placed in the bath tub, and all cabinets/drawers opened. Students should quietly and graciously place his/her bags in the hallway and open their door as a signal that their **ENTIRE** room is ready for check-out.
5. Each room will have two (2) queen-sized beds, and one full-sized, pullout sofa bed. Each room will have four (4) or five (5) students assigned to it. Students will be responsible for making their own sleeping arrangements. Students should be Gracious Professionals when making arrangements, and should bring any issues to Clinton, Brandi, or Jody Nickola.
6. Team members may not enter into the rooms of students of opposite sex at any point during the trip. Should a female and male Team member want to spend their free time together, he/she may only do so in public/common areas (such as the pool area - during operational hours.) while under supervision of a Team Mentor or assigned chaperone. Students wishing to spend his/her free time in a public/common area must check out with Brand AND Jody, and gain permission to go to a specific area, *before* going to their chosen location.
7. Students should remain quiet when in the hotel hallways, and refrain from slamming guest room doors.
8. Students may not go outside of the hotel at any point in time, unless he/she checks out with Brandi AND Jody, AND is accompanied by a Team Mentor (NOTE: your parent is not considered a mentor!).
9. If the hotel has a pool, students may use the pool under Mentor supervision, during regular pool operating hours. Students should wear appropriate swimming attire, and exude Gracious Behavior at all times.



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10. All students will be expected to remain in their assigned rooms once the room check is performed at 11:00pm. Any student outside of their assigned room at this time will be sent home without a warning (aside from a case of emergency).
11. Students wishing to eat Breakfast at the hotel must provide themselves with enough time to do so. The Team will not wait for students to finish eating.

### Other Considerations:

1. The venues for most District Competitions will be equipped with Bleacher-style seating. Patrons may bring cushions or stadium chairs to supplement the hard surface. The Team will not be responsible for any such items.
2. Photography and videography are permitted and encouraged.
3. Any guest under the age of 12 must be accompanied by an adult while in the Pit Area.
4. Venues tend to be very hot or very chilly during competitions. Please take into consideration any provisions that may need to be made for your personal comfort.

### What to bring:

Please use the following checklist as a guideline for travel packing. Please do not over-pack, as there is limited space available in vehicles for bags and suitcases. Please limit luggage to one (1) soft-sided duffel bag, tote, or small suitcase.

1. Team Uniform
  - o Red Thursday T-Shirt
  - o Black Friday T-Shirt
  - o Black Saturday Mechanic Shirt
  - o Appropriate/professional blue jeans, shorts, Capri pants or skirt for each day
  - o Close-toed shoes
  - o Belt (where necessary)
  - o Safety Glasses
2. Sleeping Needs
  - o Sleeping bag or blankets (optional)
  - o Pillow (optional)
  - o Appropriate sleeping attire
3. Toiletries
  - o Soap
  - o Shampoo
  - o Toothbrush and Toothpaste
  - o Deodorant
  - o Other needed essentials
4. Other/Optional
  - o Warm sweatshirt or jacket for travel
  - o Bathing Suit
  - o Snacks/beverages for Hotel
  - o Books, deck of cards, games, music, etc for entertainment



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### Tentative Schedule of Events - Thursday, March 22, 2012

Time	Description
3:15pm	Meet at Premier Tooling Systems, students check-in and move to their assigned vehicles
3:30pm	Depart for Northville High School
5:00pm	Arrive at Northville High School
5:00pm - 10:00pm	Registration, Robot Inspection, etc
7:00pm	Dinner Served
10:00pm	Depart for Hotel, students report to assigned rooms
11:00pm*	Room Inspection, Students must remain in their assigned Hotel Rooms after this time

### Tentative Schedule of Events - Friday, March 23, 2012

Time	Description
6:30am*	Breakfast Opens, Students may eat if desired
7:30am*	Meet in Hotel lobby ready to Depart for Northville High School
8:00am*	Arrive at Northville High School, Pits and Machine Shop Open
10:30am	Opening Ceremonies
11:00am- 1:00pm	Seeding Matches
1:00pm - 2:00pm	Lunch Break
2:00pm - 7:00pm	Seeding Matches
8:00pm	Pit Area Closes, Depart Northville High School
8:30pm*	Arrive at the HOTEL, dinner will be delivered
After dinner	Team Activities and free time (if available). Students may not leave the hotel.
11:00pm	Room Inspection, Students must remain in their assigned Hotel Rooms after this time

### Tentative Schedule of Events - Saturday, March 24, 2012

Time	Description
6:30am*	Breakfast Opens, Students may eat if desired
7:30am	Meet in Hotel lobby ready to Depart for Northville High School
8:00am*	Arrive at Northville High School, Pits and Machine Shop Open
9:00am	Opening Ceremonies
9:30am - 12:30pm	Seeding Matches
12:30pm	Alliance Selection
1:00pm - 2:00pm	Lunch Break
2:00pm - 5:00pm	Final Rounds
5:00pm	Awards Ceremony
6:30pm	Pack Robot and Pit Materials, depart Northville High School
7:30pm*	Team Dinner (Location TBD)
11:30pm*	Arrive at Premier Tooling Systems, Students should be picked up

*\* Times are subject to change*

*\*\* Pits close at scheduled time, or one after the last match, whichever is later.*